



SRHS Link Physician Portal Sign Up Process

This tipsheet outlines the steps to sign up for the SRHS EpicCare Link Physician Portal.

Try it Out:

1. Click on the Application Link to access the required forms. Go.SRHS.com/link-forms
2. Complete the **Clinical Access Request Form** (Excel Spreadsheet). Each practice must have one designated Site Administrator. Include practice information and all users for which you are requesting access. Each user role should be listed based on the following chart. **Do Not** use Other for a role.

Role Descriptions

Provider	<i>For MD, DO, PA, NP</i>			
Clinical Support Staff	<i>For clinical staff who can enter orders such as nurses, medical assistants, etc.</i>			
Biller / Coder	<i>For billing and coding users</i>			
Front Desk	<i>For front desk staff</i>			
Site Administrator	<i>For site administrator. This role will have access to all features in Connect1 Physician Portal and will be responsible for managing your clinic in the Portal</i>			

3. Complete the **Clinical Access User Agreement**.
 - i) Complete **one** copy of Page 3 of this form. The **Participant** on this page should be the Owner, a Physician, CEO, or Administrator.
 - ii) Complete **one** copy of Page 4 for **each** user you are requesting access for. On this page, the **Authorized User** section should be completed by each individual user. The **Participant** section should be completed by the same individual that completed Page 3.
4. Scan all printed and signed documents.
5. Send an email to Physicianaccess@srhs.com that includes:
 - ✓ **Clinical Access Request Form** (Excel Spreadsheet-In this format. Do not Scan)
 - ✓ **Clinical Access User Agreement** scanned documents.

The review process can take 10-15 days. Each approved user will receive a letter from SRHS with their new log-in User ID and Password to access the portal.